

Make a call	
Handset	Lift Handset + Internal Number Lift Handset + 9 + External Number
Speaker	<b>[Speaker]</b> + Internal Number or <b>[Speaker]</b> + 9 + External Number
Headset	<b>[Headset]</b> + Internal Number or <b>[Headset]</b> + 9 + External Number
Predial	Internet Number + <b>[Send]</b> or 9 + External Number + <b>[Send]</b>
Directory	<b>[Phone Bk]</b> + Personal Addr Book + .....
Call Lists	<b>[PBX]</b> + List of calls + .....
Redial	<b>[RD]</b>

Make a second Call while on a call	<b>[HOLD]</b> + Internal Number or <b>[HOLD]</b> + 9 + External Number
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Conference	During second call press CONFERENCE
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Answer a call	
Handset	Lift Handset
Speaker	<b>[Speaker]</b> or <b>[Answer]</b>
Headset	<b>[Headset]</b> or <b>[Answer]</b>
answer a second call	<b>[Answer]</b>

Handle a Call	
Hold/Retrieve	<b>[HOLD]</b>
Transfer	<b>[TRAN]</b> + Number + Hangup
Park/Unpark	<b>[PARK]</b>
Switch Between Calls L1 To L4	

Forward	
Forward All Calls/ Clear Forward	Forward key needs to be activated
Forward on busy	<b>[PBX]</b> + Call Forward + Forward on busy
Forward no Answer	<b>[PBX]</b> + Call Forward + Forward no Answer

Block Outgoing Identity	PRIVATE NO. LED ON when active
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Voicemail	
Listen to voicemails	<b>[VOICEMAIL]</b> + Mailbox + Message List + ...
Change Greeting	<b>[MESSAGE]</b>
Remote Access	Dial # during voicemail greeting + PIN



# Magnet Voice

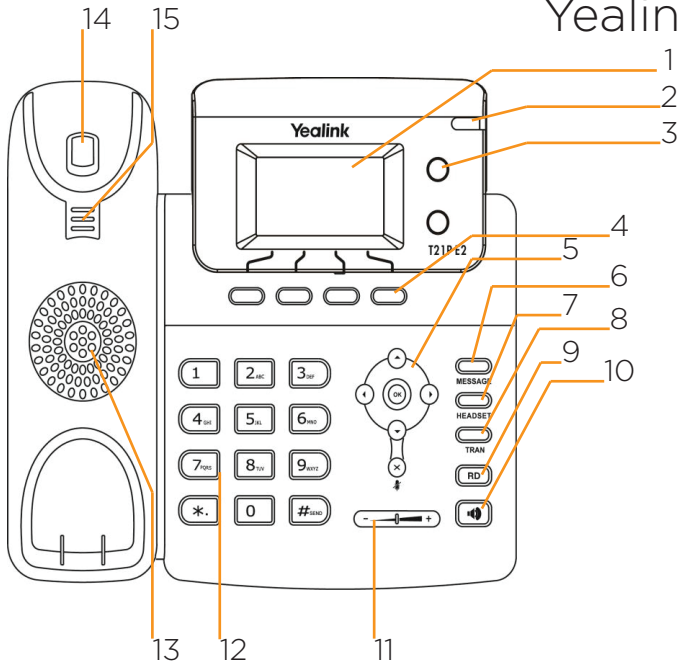
Yealink T21 phone



## Quick Reference Guide

# Magnet Voice

## Yealink T21 phone



Item	Description
① LCD Screen	Shows information about calls, messages, soft keys, time, date and other relevant data: <ul style="list-style-type: none"> <li>• Call information — caller ID, call duration</li> <li>• Icons, PBX, Phone Bk, History, etc.</li> <li>• Missed call text or second incoming caller information</li> <li>• Prompt text (for example, "Saving config file!")</li> <li>• Time and date</li> </ul>
② Power Indicator or LED	Indicates phone power status and phone status.
③ Line Keys	Use these keys to activate up to one accounts and assign various features. Top button is the park button
④ Soft Key	Label automatically to identify their context-sensitive
⑤	 Scroll through the displayed information.
	 Confirms actions or answers incoming calls.
⑥	 Indicates and accesses voicemails.
	 Toggles the headset mode.

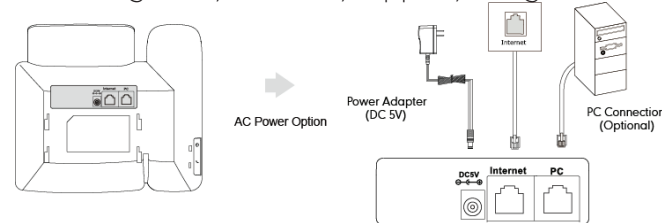
Item	Description
⑧	TRAN Key Transfers a call to another party.
⑨	RD Key Redials a previously dialed number.
⑩	Speaker phone Key Toggles the hands-free speakerphone mode.
⑪	Volume Key Adjusts the volume of the handset, headset, speaker, and ringer.
⑫	Keypad Provides the digits, letters and special characters in context-sensitive applications.
⑬	Speaker Provides ringer and hands-free (speakerphone) audio output.
⑭	Hookswitch Picking up the handset from the handset cradle, the hookswitch bounces and the phone connects to the line, laying the handset down on the handset cradle, the phone disconnects from the line.
⑮	Hookswitch Tab Secures the handset in the handset cradle when the IP phone is mounted vertically. For more information on how to adjust the hookswitch tab, refer to <i>Yealink Wall Mount Quick Installation Guide for Yealink IP Phones</i> .

### Connecting to Magnet Voice

Connect the LAN port on the underside of the phone to the LAN switch/hub with an Ethernet cable. Plug the DC power Supply into the phone and into the mains. The phone also supports power over the Ethernet Cable. The phone will power up and automatically register with the Magnet voice System and display the time, date and user number.

Please consult the Magnet Voice full installation manual.

[www.magnet.ie/business/support/userguides](http://www.magnet.ie/business/support/userguides)



### Login to your personal Magnet Voice Phone portal

you can easily manage your Magnet Voice Phone settings, personal phonebook, call diversions and voicemails by logging into Magnet Voice Online from your browser.

Contact the Magnet Voice Online system administrator to receive your Username and PIN